

Staff Position Announcement

University of Tennessee, Knoxville
UT School of Landscape Architecture

Funding Strategist and Grants Manager

The University of Tennessee, Knoxville, and the UT School of Landscape Architecture, seek a motivated and dedicated individual to join its growing Tennessee RiverLine team as Funding Strategist and Grants Manager. This individual will play a formative role in the early stages of this historic initiative by collaborating with diverse stakeholders to develop and successfully execute a comprehensive funding strategy that supports the Tennessee RiverLine's public outreach and vision delivery initiatives. Candidates are expected to possess the experience, knowledge and skills necessary to cultivate funding relationships, develop successful funding proposals and grant applications, manage grant and funding awards and manage grant contract compliance.

Responsibilities

The successful candidate will hold a full-time staff position in the UT School of Landscape Architecture with 100% appointment to the Tennessee RiverLine initiative. This individual will work with and report to UT associate professor and Tennessee RiverLine director Brad Collett. With support from the Tennessee RiverLine staff, Tennessee RiverLine Partnership members and appropriate offices in the University of Tennessee, Knoxville, the funding strategist's primary responsibility will be the development and execution of a comprehensive, sustainable funding strategy to support as much as \$2 million in annual, internal organizational expenses. The funding strategist will also develop and manage information resources about funding opportunities that support the initiatives of the Tennessee RiverLine's community partners and collaborate with select community partners in their funding pursuits.

The successful candidate will have a critical voice in the Tennessee RiverLine's strategic planning and organizational development discussions, and will participate in community outreach programs and river activities to the extent necessary to inform and inspire their primary responsibilities.

About the Tennessee RiverLine:

The Tennessee RiverLine is North America's next great regional trail system, a continuous system of Tennessee River experiences – including paddling, hiking and biking – along the river's 652-mile reach from Knoxville, TN, to Paducah, KY. The Tennessee RiverLine reframes the Tennessee River, adjacent public lands and Tennessee River communities as a 1.2 million acre "River Park" that functions locally and regionally to catalyze economic development and entrepreneurship, promote public health and active lifestyles, and cultivate environmental stewardship among generations of valley residents, ecotourists and visiting adventure enthusiasts.

The Tennessee RiverLine originated in 2016 in the School of Landscape Architecture at the University of Tennessee, Knoxville, College of Architecture and Design and UT Herbert College of Agriculture and through the Governor's Chair for Energy + Urbanism. Today, it is led by UT Knoxville and Tennessee Valley Authority with critical support from the Tennessee RiverLine Partnership.

To learn more about the Tennessee RiverLine visit tnriverline.org.

Required Qualifications:

- A bachelor's degree
- Experience in the development and administration of successful funding proposals and grants awards
- Demonstrated ability to collaborate with and lead teams of project stakeholders with diverse yet complementary expertise and priorities in the development of successful funding proposals and grant applications
- Demonstrated ability to understand complex projects and to exercise that understanding through the cultivation of strategic funding relationships, development of successful funding proposals and grant applications, and management of awards and contract compliance
- Demonstrated excellence in written and oral communication appropriate to technical and non-technical audiences



Preferred Qualifications:

- An educational background in community development, non-profit or public administration, recreation management, business administration, marketing, landscape architecture, or related fields
- At least three years' experience in the development and administration of successful funding proposals and grant awards and contract compliance management in a university or community development setting
- Experience working with state and federal agencies and funding programs aligned with the Tennessee RiverLine's funding priorities: organizational development and operation, public outreach and outdoor recreation programming, community investment in the planning, design, implementation and management of outdoor recreation systems and amenities
- Professional experience working with landscape architects, planners, tourism or recreation professionals, non-profits, community leaders or community development organizations
- Participation in, or volunteer experience with outdoor recreation groups or non-profit organizations

Compensation

University of Tennessee, Knoxville, pay grade 40. The funding strategist is a full time employee of the University of Tennessee and eligible to enroll in all associated benefits programs.

Application

Review of applications will begin February 1, 2021. Applications will be accepted until the position is filled. The desired hire date is March 1 2021. Applicants are required to submit the following:

1. A letter of interest describing the candidate's relevant qualifications and job experience, their understanding of and enthusiasm for the Tennessee RiverLine vision;
2. A resume including contact information for at least three professional references; and
3. Work samples that demonstrate excellent writing skills, such as successful funding proposals

Visit https://ut.taleo.net/careersection/ut_system/jobdetail.ftl?job=210000000T to submit materials and for additional information.

All qualified applicants will receive equal consideration for employment and admission without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, genetic information, veteran status, and parental status, or any other characteristic protected by federal or state law. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, the University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the university. Inquiries and charges of violation of Title VI (race, color, and national origin), Title IX (sex), Section 504 (disability), the ADA (disability), the Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity, 1840 Melrose Avenue, Knoxville, TN 37996-3560, telephone 865-974-2498. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.

the Tennessee RiverLine is a partnership of

in collaboration with



for all who seek to experience the Tennessee River for generations to come

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Flagship Campus of the University of Tennessee System